

ROOSEVELT UNION FREE SCHOOL DISTRICT

"The Relentless Pursuit of Excellence In All That We Do!" **PUBLIC MEETING OF THE BOARD OF EDUCATION**

Welcome to a public meeting of the Board of Education of the Roosevelt Union Free School District. This Board encourages citizen attendance at its public meetings in the interest of maintaining communication with you, so that you may better understand how your schools function and what they accomplish.

ABOUT THE BOARD OF EDUCATION

All Board Members were elected by the community for a 3 year term. All five members reside in the Roosevelt Union Free School District Community. All members serve without pay.

The Board of Education establishes policy for the conduct of the entire school district: Washington-Rose Elementary School, Centennial Avenue Elementary School, Ulysses Byas Elementary School, Roosevelt Middle School and Roosevelt High School.

The members of the Roosevelt Board of Education are:

Robert Summerville, President
Frank Scott, Vice President
Wilhelmina Funderburke, Trustee
Bishop J. Raymond Mackey, Trustee
Alfred T. Taylor, Trustee

James Milam, District Clerk

The school administration is responsible to the Board of Education for the day by day operation of the schools in conformance with policies which have been established. The Superintendent of Schools is Robert-Wayne Harris.

ADDRESSING THE BOARD

Citizens attending meetings will have an opportunity to address the Board. At the designated time, the Board sets aside time to hear from citizens who wish to discuss concerns. In order for the District Clerk to maintain accurate records of the meeting, individuals addressing the Board are requested to state their name, address and/or organization affiliate. Citizens may also communicate to the Board of Education by addressing a letter to the District Clerk, Roosevelt Union Free School District, 335 E. Clinton Avenue, Roosevelt, New York 11575.

Be advised that all Board of Education meetings are meetings held in public, not public meetings.

PLEASE BE AWARE THAT THIS MEETING IS BEING TAPED.
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www.rooseveltufsd.com

AGENDA

BOARD OF EDUCATION • ROOSEVELT, NEW YORK

ROOSEVELT UNION FREE SCHOOL DISTRICT • TOWN OF HEMPSTEAD • ROOSEVELT, NEW YORK

PLANNING MEETING

ROOSEVELT HIGH SCHOOL

THURSDAY APRIL 19th, 2012

5:00 P.M. (Meeting convenes in Public Session)

“The Relentless Pursuit of Excellence In All That We Do!”

I. CALL TO ORDER Time: _____

II. DETERMINATION OF QUORUM

Robert Summerville	Absent _____	Present _____
Frank Scott	Absent _____	Present _____
Wilhelmina Funderburke	Absent _____	Present _____
Bishop J. Raymond Mackey	Absent _____	Present _____
Alfred T. Taylor	Absent _____	Present _____

ALSO IN ATTENDANCE:

James Milam	Absent _____	Present _____
Robert-Wayne Harris	Absent _____	Present _____
Marianna Steele, Ed. D.	Absent _____	Present _____
RG France	Absent _____	Present _____
Lyne Taylor	Absent _____	Present _____
Ronald Grotsky	Absent _____	Present _____
Dr. Gerald Lauber	Absent _____	Present _____

III. PLEDGE OF ALLEGIANCE

IV. SUPERINTENDENT’S REPORT

- School Improvement / Comprehension Education Plan (CEP) Presentation – Dr. Wright – 10 minutes
- 2012-2013 School Budget Discussion - Ms. Lyne Taylor

V. TREASURER’S REPORT – for the month of February 2012

VI. RESOLUTIONS FOR ACTION

The Board Chairperson is authorized to execute documents approved by the Board.

A. Organizational Items

1. Election Inspectors and Board of Registration

B. Curriculum and Instruction**C. Educational Services****D. Business****E. Human Resources**

- Schedule A - Certified Staff Resolutions
- Schedule B - Classified Staff Resolution
- Schedule C - Extra Duty Stipends for All Staff Resolutions
- Schedule D - Certified Staff Tenure Recommendations
- Schedule E - Substitute Teacher Recommendations
- Schedule F - Adult / Continuing Education Resolutions EPE (Employee
- Schedule G - Administrative Internships, Student Teachers,
Student Observers, Tutors / Federal Work Study Program Students
- Schedule H - Official Name Change for All Staff

VII. RESOLUTIONS FOR DISCUSSION

The Board Chairperson is authorized to execute documents approved by the Board.

- A. Organizational Items
 - 1. Approval of Minutes
- B. Curriculum and Instruction
 - 1. Approval of CSE Minutes
 - 2. Washington Rose Comprehensive Education Plan (Cep)
 - 3. Ulysses Byas Fifth Grade Class Trip
 - 4. Centennial Avenue Fifth Grade Class Trip
- C. Educational Services
 - 1. Annual One Page District Calendar
- D. Business
 - 1. Claims Auditor Report
 - 2. Warrants
 - 3. Budget Transfers
 - 4. Change Order For High School Reconstruction Project
 - 5. Grant Disbursement Agreement
 - 6. LIPA Incentive
 - 7. Stipend For Extra Classroom Chess
- E. Human Resources
 - Schedule A - Certified Staff Resolutions
 - 1. Certified Staff Salary Adjustment
 - Schedule B - Classified Staff Resolution
 - Schedule C - Extra Duty Stipends for All Staff Resolutions
 - 1. Co-Curricular Clubs/Activities Appointments
 - 2. Rescinding of Co-Curricular Clubs/Activities Appointments
 - 3. Coaches
 - Schedule D - Certified Staff Tenure Recommendations
 - Schedule E - Substitute Teacher Recommendations
 - Schedule F - Adult / Continuing Education Resolutions EPE (Employee
 - Schedule G - Administrative Internships, Student Teachers,
Student Observers, Tutors / Federal Work Study Program Students
 - 1. Field Placement
 - Schedule H - Official Name Change for All Staff

VIII. QUESTIONS/COMMENTS FROM THE PUBLIC ON ACTION AND / OR DISCUSSION ITEMS ONLY

At this time, the public is given the opportunity to address the Board of Education on action and / or discussion items only. Please be mindful that all questions/comments must be directed to the Board of Education. Each speaker will be allowed to address the Board once, for a maximum of three (3) minutes.

RESOLUTIONS FOR ACTION

A. ORGANIZATIONAL ITEMS

1. ELECTION INSPECTORS AND BOARD OF REGISTRATION

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following personnel as Election Inspectors for the Annual Budget Vote and Election to be held on Tuesday, May 15th, 2012, at a rate of \$15.00 for each hour worked. All Election Inspectors are required to work from 5:30 a.m. – 9:30 p.m., except during scheduled breaks.

1. Best, Shareen
2. Butts, Shaneiqua
3. Demus, Linda
4. Downtin, Carol

5. Fuller, Kadejah
6. Jackson, George
7. Johnson, Virginia
8. Henderson, Edna

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following personnel as Chief Election Inspectors for the Annual Budget Vote and Election to be held on Tuesday, May 15th, 2012, at a rate of \$18.00 for each hour worked. All Chief Election Inspectors are required to work from 5:30 a.m. – 9:30 p.m., except during scheduled breaks.

1. Martin, Jannie
2. Seymore-Jackson, Simone

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the appointment of the following personnel as members of the Board of Registration at a rate of \$15.00 for each hour worked.

1. Butts, Shaneiqua
2. Jackson, George

3. Johnson, Virginia
4. Seymore-Jackson, Simone

Appropriation in Budget Code: 1010.401.09.0000

MOTION TO APPROVE BY: _____

SECOND BY: _____

YEA: _____

NAY: _____

ABSTAIN: _____

RESOLUTIONS FOR DISCUSSION**A. ORGANIZATIONAL ITEMS****1. APPROVAL OF MINUTES**

- a. **BE IT RESOLVED**, that the Board of Education hereby approves the minutes for the following dates:

- i. **March 19th, 2012**
- ii. **March 22nd, 2012**
- iii. **March 29th, 2012**
- iv. **April 4th, 2012**
- v. **April 17th, 2012**

B. CURRICULUM & INSTRUCTION**1. APPROVAL OF CSE MINUTES**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the Committee on Special Education Classification and Placement Report for the month of February 16, 2011 to March 15, 2012.

2. WASHINGTON ROSE COMPREHENSIVE EDUCATION PLAN (CEP)

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the first reading of the Comprehensive Educational Plan (CEP) for Washington Rose Elementary School for the 2011-12 school year.

3. ULYSSES BYAS FIFTH GRADE CLASS TRIP

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the out of state class trip for Ulysses Byas 5th Grade students, June 4-8, 2012 to Orlando, FL, at a cost of no more than \$1,500.00.

Appropriation in Budget Code: A5510-438-04-0000

4. CENTENNIAL AVENUE FIFTH GRADE CLASS TRIP

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the one day out of state class trip for Centennial Avenue 5th Grade students, June 1, 2012 to Philadelphia, PA at a cost of no more than \$1,078.

Appropriation in Budget Code: A5510-438-09-0000

C. EDUCATIONAL SERVICES**1. ANNUAL ONE PAGE DISTRICT CALENDAR**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby acknowledges the second reading and approves the 2012-13 one page District Calendar, option _____.

D. BUSINESS**1. CLAIMS AUDITOR REPORT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the Claims Auditor Report for the month of February, 2012.

2. WARRANTS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the warrants for the month of February, 2012 as approved by the Claims Auditor.

FUND NAME	FUND	FEBRUARY
General Fund	Fund A	\$1,958,538.05
Federal/State Grants	Fund F	\$22,251.25
Capital Projects	Fund H	\$2,646,681.68
Cafeteria	Fund C	\$203,181.75
Trust and Agency	Fund T & A	\$481,820.34
Debt Service	Fund V	No Payment Made
Academic Improvement Grant	Fund AIG 1	\$8,468.80

3. BUDGET TRANSFERS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following budget transfers:

From Account #	To Account #	Amount	Payee and/or Purpose
A9901.960-09-0000	A2850.158-02-0000	\$77,422.00	To allocate funds for staff returning from leave
A2250.472-09-0000	A2250.469-09-0000	\$70,000.00	Due to allocate of funds for Private Schools was paid from the Special Educational other contractual account which made this code short.
A1430.166.09.0000	A1430.469-09-0000	\$20,0000	Temp services for the Business Office and HR special priority projects.
A2110.493-08-0000	A1680.491-09-0000	\$17,000.00	To allocate funds for additional scanning and digitizing services for Guidance.
A2805.490-09-0000	A1680.491-09-0000	\$17,000.00	To allocate funds for additional scanning and digitizing services for Guidance.
	TOTAL	\$381,422.00	

4. CHANGE ORDER FOR HIGH SCHOOL RECONSTRUCTION PROJECT

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$500,512.00 for asphalt paving reconstruction amending Fortunato Sons Contracting contract from \$29,154,292.59 to \$29,654,804.59.

BUSINESS**CHANGE ORDER FOR HIGH SCHOOL RECONSTRUCTION PROJECT
(continued)**

- b. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts and approves the change order for \$18,351.50 for additional heating service amending JNS Heating Service's contract from \$5,394,019.00 to \$5,412,370.50.

Contractor	Change Order Number	Change Order Amount
Fortunato Sons Contracting Inc.	129, 142, 147	\$500,512.00
JNS Heating Services	303	\$18,351.50

Budget Codes: Fortunato Sons Contracting H1008.293-08-521
JNS Heating Services H1008.294-08-521

5. GRANT DISBURSEMENT AGREEMENT

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the resolution of the Board of Education of the Roosevelt Union Free School District, adopted April 26, 2012, approving the Grant Disbursement Agreement (The "GDA") between the Dormitory Authority of the State of New York (The "DASNY") and the District. The Board of Education of the Roosevelt Union Free School District, **HEREBY RESOLVES**;

Section 1. The Roosevelt Union Free School District, in the County of Nassau, New York (the "District"), hereby approves the Grant Disbursement Agreement, including any exhibits thereto (the "GDA"), between the Dormitory Authority of the State of New York (the "DASNY") and the District in substantially the form presented in **Exhibit A** attached hereto and made a part hereof, with such insertions, omissions and changes as shall be approved by the President of the Board of Education and/or Vice President of the District. All other related contracts or agreements necessary or incidental to the GDA are hereby authorized and approved.

BUSINESS**GRANT DISBURSEMENT AGREEMENT (continued)**

Section 2. The President of the Board of Education, or the Vice President of the Board of Education and in absence of President of the Board of Education, is hereby authorized and directed to execute the GDA, any related exhibits attached thereto, and any other related contracts or agreements necessary or incidental to the GDA and to deliver the GDA, including such exhibits thereto, to the appropriate parties. The District Clerk of the District is hereby authorized to affix the seal of the District to any such documents, as needed.

Section 3. The President of the Board of Education and/or the Vice President of the Board of Education are further hereby authorized to take any and all other actions necessary in connection with the GDA with DASNY and any matters related thereto.

Section 4. This resolution shall take effect immediately.

6. LIPA INCENTIVE

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby accepts the services of UR Energy to replace lighting at the Middle School, Centennial Avenue Elementary, Ulysses Byas Elementary, Washington Rose Elementary with energy efficient lighting. Cost for the service not to exceed \$20,314.

Appropriation in Budget Codes:

A1620.417.07.0000	Middle School \$7,434
A1620.417.05.0000	Washington Rose Elementary \$4,625
A1620.417.04.0000	Ulysses Byas Elementary \$3,162
A1620.417.02.0000	Centennial Avenue Elementary \$5,093

7. STIPEND FOR EXTRA CLASSROOM CHESS

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following stipend payment for Ms. Jocelyn Lewis-Evans and Ms. Sheila Belcher-Finch in an amount not to exceed \$575 combined for the 2010 – 2011 school year. (\$287.50 per person)

Appropriation in Budget Code: A2850.158-04-0000

E. HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT**SCHEDULE A**
Certified Staff Resolutions**1. CERTIFIED STAFF SALARY ADJUSTMENT**

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves a salary adjustment for the following certified teachers:

i. Postiglione, Justin

Position:	English Teacher
Location:	Roosevelt HS
Effective:	March 12, 2012
From:	MA+60 Step 5 \$75,102.00
To:	Ph.D. Step 5 \$77,155.00 (pro-rated)

Appropriation in budget code: A2250-120-02-AIG2**ii. Rome, Audrey**

Position:	Music Teacher
Location:	Roosevelt MS
Effective:	April 2, 2012
From:	BA Step 3 \$56,064.00
To:	MA Step 3 \$61,949.00 (pro-rated)

Appropriation in budget code: A2110-130-07-AIG2**iii. Amadeo, Eric**

Position:	ESL Teacher
Location:	March 30, 2012
From:	MA Step 10 \$77,881.00
To:	MA+30 Step 10 \$81,874.00 (pro-rated)

Appropriation in budget code: A2110-130-07-AIG2**iv. Williams, Lauren**

Position:	Health Teacher
Location:	Roosevelt MS
Effective:	March 27, 2012
From:	BA Step 4 \$58,185.00
To:	MA Step 4 \$64,342.00 (pro-rated)

Appropriation in budget code: A2110-130-07-AIG2

SCHEDULE B
Classified Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individual for employment, the appointment will be terminated immediately. Civil Service appointments are made in compliance with the applicable rules and regulations of the Nassau County Civil Service Commission.

**No Schedule B Actions Submitted for
 April 19th, 2012 Board of Education Meeting**

SCHEDULE C
Extra Duty Stipends for All Staff Resolutions

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear the following individuals for employment, the appointment will be terminated immediately.

1. CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS

- a. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for the position of **Alternative Learning Academy Guidance Counselor** effective April 30, 2012. The stipend for this position is the RTA contractual hourly rate of \$38.05.

<u>Name</u>	<u>Position</u>
i. O'Brien, Sean	Guidance Counselor Wed/Thurs 3pm-5pm

Appropriation in budget code: A2333.150.10.0000

- b. BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for the position of **Alternative Learning Academy Clerical** effective April 30, 2012. The stipend for this position is one and one half (1.5) times the contractual hourly rate not to exceed 2 hours per week.

<u>Name</u>	<u>Contractual Rate</u>
i. Williams, Linda	\$27.24

Appropriation in budget code: A2333.150.10.0000

**HUMAN RESOURCES AND PROFESSIONAL DEVELOPMENT
CO-CURRICULAR CLUBS/ACTIVITIES APPOINTMENTS (continued)**

- c. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for the position of **Private Textbook Clerical** effective April 30, 2012 through March 31, 2013. The stipend for this position is one and one half (1.5) times the contractual hourly rate not to exceed a total budget of \$5,000.00.

<u>Name</u>	<u>Contractual Rate</u>
i. Treutlein, John	\$22.45

Appropriation in budget code: A1310.160.00.0000

- d. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves **additional employment hours for the position of EPE/WIA II Adult Education Bilingual Teaching Assistant**. The stipend for this position is the contractual rate of \$22.21/hour. Total expense not to exceed \$1,332.60.

<u>Name</u>	<u>Total Additional Hours</u>
i. Hernandez, Alexandra	60

**Funding Source: EPE/WIA Grant
F2340-162-12-1225/F2110-162-12-2338**

- e. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves **additional employment hours for the position of EPE/WIA II Adult Education GED Counselor**. The stipend for this position is the contractual rate of \$38.05/hour. Total expense not to exceed \$1,141.50.

<u>Name</u>	<u>Total Additional Hours</u>
i. Anthony, Erika	30

**Funding Source: EPE/WIA Grant
F2340-162-12-1225/F2110-162-12-2338**

**2. RESCINDING OF CO-CURRICULAR CLUBS/ACTIVITIES
APPOINTMENTS**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the resignation of Edith Smith as the Varsity Girls Softball Head Coach effective March 30, 2012.

3. COACHES

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the Board of Education hereby approves the following individual for a **spring coaching position for the 2011-2012 school year**. All athletic activities are based on sufficient student enrollment. If any activities are not active, the funds will be deleted and will have to be paid back.

i. Crummell, Don

Position:	Girls Varsity Softball Head Coach
Season:	April 30, 2012 - June 10, 2012
Rate:	\$5,204.00 (pro-rated)

Appropriation in budget code: A2855-158-08-0000

ii. Belmonte, Rebecca

Position:	Girls Middle School Lacrosse Coach
Season:	April 30, 2012- June 10, 2012
Rate:	\$2,768.00

Appropriation in budget code: A2855-158-07-0000

SCHEDULE D

Certified Staff Tenure Recommendations

**No Schedule D Actions Submitted for
April 19th, 2012 Board of Education Meeting**

SCHEDULE E

Substitute Teacher Recommendations

All appointments are subject to and conditioned upon approval from the New York State Education Department after fingerprints and background checks have been completed. In the event the State Education Department does not clear any of the following individuals for employment, all appointments will be terminated immediately.

**No Schedule E Actions Submitted for
April 19th, 2012 Board of Education Meeting**

SCHEDULE F**Adult / Continuing Education Resolutions****EPE (Employee Preparation Education)/WIA (Workforce Investment Area)
Program Resolutions**

**No Schedule F Actions Submitted for
April 19th, 2012 Board of Education Meeting**

SCHEDULE G**Administrative Internships, Student Teachers, Student Observers,
Tutors/Federal Work Study Program Students****1. FIELD PLACEMENT**

- a. **BE IT RESOLVED**, that upon the recommendation of the Superintendent, the board of Education hereby approves the following **Student Observer** to complete their field placement assignment at Roosevelt UFSD. The following student is not a full time employee of the Roosevelt UFSD:

<u>Name</u>	<u>Attending School</u>	<u>Assigned School</u>
i. O'Neal Jenee	SUNY Old Westbury	Centennial ES

SCHEDULE H**Official Name Change for All Staff**

**No Schedule H Actions Submitted for
April 19th, 2012 Board of Education Meeting**

XII. ADJOURNMENT**TIME:** _____**MOTION BY:** _____**SECOND BY:** _____**YEA:** _____**NAY:** _____**ABSTAIN:** _____